

City Disaster Risk Reduction and Management Office

City Hall Complex, F.C. Ledesma Avenue

San Carlos City, Negros Occidental, Philippines



Provision of meals for the Incident Management Team during the Activation of the Incident Command System on National Election Day.

MENU

DATE:	<i>May 12, 2025</i>		
BREAKFAST	LUNCH	DINNER	
MEALS			
<i>74 pax</i>	<i>56 pax</i>	<i>29 pax</i>	
Pork Tapa	Beef Balbacua	Pork Menudo	
Sunny Side Up Egg	Pork Chop	Buttered Chicken	
Cornbeef	Fish Fillet	Tinolang Isda	
Rice and Coffee / Bottled Juice	Rice and Bottled Water/Softdrinks	Rice and Bottled Water/Softdrinks	

DATE:	<i>May 12, 2025</i>		
SNACKS (Afternoon)			
<i>72 pax</i>			
Clubhouse Sandwich			
Sotanghon Guisado			
Bottled Juice / Softdrinks			

Note: Each **Meals** comes with the following:

- BREAKFAST**
- * 2 Cups of Rice
 - * Bottled Juice/Coffee

- LUNCH**
- * 2 Cups of Rice
 - * Bottled Water/Softdrinks


- DINNER**
- * 2 Cups of Rice
 - * Bottled Water/Softdrinks

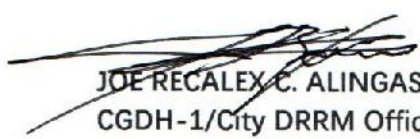
Prepared by:

Noted:

Approved:


ORVILLE D. FLORES
 Admin Aide II


JOAN C. DAYANAN
 Admin Aide II


JOE RECALEX C. ALINGASA JR.
 CGDH-1/City DRRM Officer

ODF-20250324-G.03

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-03-0611 **DATE** : March 26, 2025

PURPOSE: TO BE SERVED FOR THE INCIDENT MANAGEMENT TEAM DURING THE ACTIVATION OF THE INCIDENT COMMAND SYSTEM ON NATIONAL ELECTION DAY.

OFFICE : CDRRMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , April 22, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

	Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)			
:	64,870.00	:	1,297.40	:	3,243.50

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.) P 500.00
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE